



**TRUCKERS' ASSOCIATION OF ZAMBIA  
(TAZ)**

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**TAZ Members WhatsApp Rules and Regulations**

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Below are the guidelines to manage TAZ WhatsApp Group.

1. TAZ WhatsApp Group has been created to disseminate urgent information relating to trucking industry policy, regulation and practice. Any other matters unrelated to this are irrelevant to this group and therefore must not be posted here;
2. This WhatsApp Group **DOES NOT IN ANY WAY** replace normal communication which is preferred via email;
3. ALL information broadcasted on this WhatsApp Group by the TAZ Secretariat, remains as the intellectual property of TAZ and **CANNOT** be shared with any other persons and/or companies who are not members of TAZ;
4. All individuals are nominated on this WhatsApp Group by member companies and are thus not on this platform in their individual capacity but represent their respective companies;
5. Discussions of political and sectarian nature **ARE STRICTLY PROHIBITED**;
6. Do not share irrelevant messages (including long forwarded messages), audios, photos, videos or jokes on this platform;
7. Graphic material (injured accident victims, dead bodies, pornographic content etc.) **IS STRICTLY PROHIBITED**;
8. Unverified news **MUST BE VERIFIED** with the Secretariat who will consult the EXCOM to determine whether it is true or not before posting, if in any doubt, then it is better to consult the Secretariat first;
9. Any jobs postings are **NOT ALLOWED** on this platform. A separate platform for jobs postings will be created for members on our website;
10. Announcements of any events shall be done through the TAZ Secretariat as guided by the Group Administrators;
11. Similarly, advertisements of any business shall be done through TAZ Secretariat as guided by the Group Administrators;
12. All discussions on this platform shall be done with utmost mutual respect. All individuals on this group shall be addressed with respect. Personalised arguments **ARE STRICTLY PROHIBITED**;
13. These guidelines must **ALWAYS** be adhered to. Failure to adhere to these rules and regulations will warrant the following actions: -
  - 13.1 First time offenders will be sternly warned;
  - 13.2 Repeat offenders will be removed permanently; and
  - 13.3 Members will be requested to appoint another representative.

**THE DECISION OF THE GROUP ADMINISTRATORS, WHO ARE THE EXECUTIVE COMMITTEE (EXCOM) MEMBERS WILL BE FINAL.**

14. It is the responsibility of the nominated representative to disseminate the information broadcasted on this WhatsApp Group to their relevant officers within their respective companies in line with the rules and regulations of each member company;
15. If in doubt, do not post on this platform. Seek clarification from the TAZ Secretariat for guidance **PRIOR TO POSTING!**
16. **Complaints posted on WhatsApp Group will only be taken as formal complaints if they are lodged in writing (with appropriate evidence attached) to the Secretariat under the members' letterhead and signature as per the agreed procedure. Complaints not submitted in writing will not be attended to by the EXCOM; and**
17. **Unless it is an emergency, NO posting is allowed on the WhatsApp Group from 21:00hrs to 07:00hrs.**